Broombook

Free printable checklist

Nursing home cleaning checklist

Resident rooms, common areas and infection control

Client or site

Date

Cleaner

Daily nursing home cleaning checklist

28 tasks

Resident rooms (occupied)

- [ ] Knock, greet the resident by name, and ask before you touch anything personal; work around them, not through them
- [ ] Clean, then disinfect, high-touch surfaces: bed rails, call button, over-bed table, bedside table, light switches, door handles and the TV remote
- [ ] Wipe the chair arms, wheelchair-height wall marks and the window sill
- [ ] Empty the room trash and replace the liner; never handle sharps or anything with a biohazard symbol
- [ ] Clean and disinfect the resident bathroom: toilet, grab bars, sink, faucet, mirror and dispensers
- [ ] Damp-mop the floor from the far corner to the door, with a wet floor sign out and the resident's path kept clear

Shared bathrooms, tub and shower rooms

- [ ] Clean and disinfect toilets, grab bars, shower chairs, tub lifts, faucets and shower walls after each use where staff assign it, and fully every day
- [ ] Pull hair from drains and squeegee shower floors so they are dry for the next resident
- [ ] Refill soap, paper towels and toilet paper, and empty trash
- [ ] Mop the floor last and leave the wet floor sign until it is dry

Isolation rooms and discharge cleans (only if trained and assigned)

- [ ] Read the precaution sign on the door and put on the PPE it lists before entering
- [ ] Use the disinfectant the facility specifies for that organism, for the full contact time
- [ ] Clean the room last on the round, with dedicated or disposable cloths and mop heads

Corridors and nurse stations

- [ ] Clean and disinfect handrails along every corridor, both sides, the full length
- [ ] Wipe door handles, push plates, elevator buttons and the hand sanitizer stand housings
- [ ] Clean and disinfect nurse station counters, phones and keyboards when staff allow
- [ ] Spot-clean spills immediately and dust-mop and damp-mop corridors in sections so residents can pass
- [ ] Empty corridor trash and replace liners

Dining and activity rooms

- [ ] After each meal, clean and disinfect tables, chair arms and backs, and the condiment and beverage stations
- [ ] Sweep and damp-mop the dining floor after each meal and fully at night
- [ ] Wipe activity room tables, piano, game tables, TV remotes and the fronts of cabinets
- [ ] Clean lounge seating arms and side tables, and straighten furniture so walkers and wheelchairs pass

Lobby, offices, staff areas

- [ ] Clean entry glass, the reception desk, visitor seating and the sign-in station
- [ ] Clean and disinfect staff break room tables, counters, sink, microwave and fridge handle
- [ ] Empty office and break room trash and take food waste out of the building
- [ ] Vacuum carpet and mop hard floors in offices and the lobby

Daily nursing home cleaning checklist (continued)

Isolation rooms and discharge cleans (only if trained and assigned) (continued)

- [ ] For a discharge or terminal clean, strip the bed only if assigned, then clean every surface top to bottom, including the mattress, bed frame, curtain hooks and closet
- [ ] Report to the nurse when the room is done so it can be released

Weekly nursing home cleaning checklist

9 tasks

Resident rooms

- [ ] Dust the tops of wardrobes, picture frames, shelves and the TV, with the resident's permission
- [ ] Wipe the bed frame, headboard and the underside of the over-bed table
- [ ] Clean the window interior and the privacy curtain track
- [ ] Clean under the bed and behind the nightstand, moving only what the resident or nurse allows

Common areas

- [ ] Machine-scrub corridor and dining floors by section
- [ ] Descale bathroom fixtures and shower heads, and clean grout in tub rooms
- [ ] Clean the interior glass, lobby windows and display cases
- [ ] Wipe the full height of corridor walls at wheelchair and cart height
- [ ] Clean chair legs, walker rests and the undersides of dining tables

Monthly and quarterly nursing home cleaning checklist

9 tasks

Monthly

- [ ] High dusting of vents, lights, exit signs and the tops of door frames
- [ ] Wash walls and doors in resident rooms and corridors
- [ ] Launder or disinfect privacy curtains on the facility's rotation, and whenever visibly soiled
- [ ] Hot-water extract carpet in lounges and offices
- [ ] Clean light diffusers and check the janitor closet: stock, labeled bottles and safety data sheets

Quarterly or on the facility's schedule

- [ ] Strip and refinish or deep-scrub resident room and corridor floors, one wing at a time
- [ ] Deep-clean lounge upholstery and dining chairs
- [ ] Clean exterior entrance glass and the covered entry, if in scope
- [ ] Walk the building with the administrator and the infection preventionist and update the checklist