



Airbnb cleaning checklist

The full turnover list for every stay

Client or site

Date

Cleaner

Airbnb turnover checklist

56 tasks

Kitchen

- ☐ Wipe counters and backsplash
- ☐ Clean sink and faucet
- ☐ Wipe appliance fronts and handles
- ☐ Clean microwave inside and out
- ☐ Wipe stovetop and knobs
- ☐ Run or empty the dishwasher and put dishes away
- ☐ Clear guest food from the fridge and wipe the shelves
- ☐ Clean coffee maker and toaster
- ☐ Wipe table and chairs
- ☐ Empty trash and replace the liner
- ☐ Sweep and mop the floor

Living areas

- ☐ Dust reachable surfaces
- ☐ Tidy and straighten
- ☐ Straighten cushions and throws
- ☐ Wipe light switches and handles
- ☐ Wipe mirrors and glass surfaces
- ☐ Check remotes, chargers and the house guide are in place
- ☐ Empty trash
- ☐ Vacuum carpets and rugs
- ☐ Vacuum and mop hard floors

Laundry

- ☐ Wipe washer and dryer tops and fronts
- ☐ Clean the dryer lint trap
- ☐ Wash, dry and fold the used linens and towels
- ☐ Wipe the counter and laundry sink

Bathrooms

- ☐ Clean toilet inside and out
- ☐ Scrub shower and tub
- ☐ Clear hair from drains
- ☐ Clean sinks and mirrors
- ☐ Wipe counters and faucets
- ☐ Hang fresh towels the way the host shows
- ☐ Check for leaks, mold and slow drains
- ☐ Empty trash
- ☐ Clean the floor, including behind the toilet

Bedrooms

- ☐ Dust reachable surfaces
- ☐ Strip and remake beds with fresh linens
- ☐ Tidy and straighten
- ☐ Wipe light switches and handles
- ☐ Clean mirrors
- ☐ Check under beds and in drawers for left items
- ☐ Empty trash
- ☐ Vacuum the floor, under the bed where reachable

Entry and hallways

- ☐ Wipe front door, handle and light switches
- ☐ Dust surfaces and stair rails
- ☐ Check the lockbox or keypad and leave keys as agreed
- ☐ Shake out or vacuum the entry mat
- ☐ Vacuum and mop floors and stairs

Laundry (continued)

- ☐ Sweep and mop the floor



Airbnb turnover checklist (continued)

Whole home

- ☐ Check for guest damage or left items
- ☐ Restock toiletries, paper goods and coffee
- ☐ Stage each room to match the host photos
- ☐ Walk through every room for missed spots
- ☐ Take trash and recycling out
- ☐ Take a photo of each finished room
- ☐ Send the host photos and a short report
- ☐ Turn off lights and fans
- ☐ Lock up and set the alarm

Airbnb restock list

22 tasks

Bathrooms

- ☐ Toilet paper, with spare rolls where the host keeps them
- ☐ Hand soap at every sink
- ☐ Shampoo, conditioner and body wash
- ☐ Tissues
- ☐ Trash can liners

Bedrooms and linens

- ☐ A clean spare set of sheets for each bed
- ☐ Spare pillows and blankets in the closet
- ☐ A full towel set for each guest the listing sleeps

Before you leave

- ☐ Note anything running low on the host report
- ☐ Note anything you replaced from your own stock
- ☐ Note light bulbs or remote batteries that need replacing

Kitchen

- ☐ Dish soap and a fresh sponge
- ☐ Dishwasher detergent
- ☐ Paper towels
- ☐ Coffee, tea and sugar
- ☐ Salt, pepper and cooking oil
- ☐ Trash and recycling bags

Supplies for guests

- ☐ Paper towels
- ☐ Multi-surface cleaner
- ☐ Disinfectant wipes or spray
- ☐ Hand sanitizer
- ☐ Extra hand soap